

# Community College of Philadelphia

## MEETING MINUTES

Safety Committee

5/16/2012

12:00pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

### Committee Members Present:

*Charles Schaffner, Al Kristoff, Jim Spiewak, Ron Jackson, Harry Moore, Denis Michalski, Joan Monroe, Susan Hauck, Carline Rucker*

### Guest Present:

*Ricardo Hilaire (AlliedBarton), Andy Cole (Lackawanna Insurance Group)*

#### I. Call to Order

-The meeting was called to order at 12:05pm.

#### II. Attendance/Introductions

-Introduction to Andy Cole (Lackawanna Representative)

#### III. Minutes Approval

-Minutes approved

#### IV. Discussion of monthly incidents

- 00387 Student walks into the Pavilion handicap door, resulting in a cut to the forehead.

- 00353 Student stated that she slipped and fell on the Mint Building steps trying to reach for hand rail and missed. Scrapped elbow, declined treatment.

- 00402 Student walking down the Pavilion steps when her foot slipped and fell. Injured her back and broken shoe. Refused treatment.

- 00344 Contractor working for GC cuts right index finger. Refused treatment and returned to work.

-00366 Employee walked into security desk stating she was dizzy. Rescue called and transported to Hahnemann Hospital.

- 00369 Student notified security of a heart condition, while having chest pains. Transported to hospital.

#### V. Old Business

- Guest Andy Cole, college workers comp goal: Less prevention, refresher training example: proper lifting techniques, hazardous and behavior. Claims for the month of February 21: above average...significant amount of slip and fall incidents.

- Mod factor is down by 17%, rolling three year calculation used to determine safety and

premium rate. The college Mod rate is .91 under 1% equals' good standings and premium reduction.

- Safety committee meetings allows the college to receive a 5% discount/rebate of \$15,000 to the college could be even more of savings if Mod rate remains low – Safe Culture.

- Periodic inspections should be done for various departments within the college. Suggestion that head of any dept. during periodic checks should not be involved.

#### **VI. New Business**

-None

#### **VII. Concerns**

- Denis concern with the photon dept. Formal written complaint reported by Eli Ortiz. Art Danek notified the electrical work was not done within code. Senior electrician removes and disconnects all wiring.

- Concern with chairs blocking coffee house

- Learning lab riser's stage extensions are still in blocking position. Seeking for a neutral place to store

-Risers could possibly be placed in the prop shop when construction is over sometime in Sept/Oct.

- Learning lab risers has removable hand rails they could efficiently be stored away at the BG level.

- Discussion of ID/keypad checked and functional.

-Pavilion concrete between the gym and grass area unstable.

-Landscaping plan coming soon.

- Asked Andy Cole to share best practices used with other community college such as DCCC and MontCo.

-Puddles of rain created a waster issue on BB2 level with yellow electrical extension cord near.

- Bonell 1<sup>st</sup> level woman bathroom door does not close.

#### **VIII. Adjournment at 12:37pm**